

TAMIL NADU GENERATION AND DISTRIBUTION CORPORATION
SECRETARIAT BRANCH

Memo. (Per) No.782/A19/A191/2022-1, dated 06.01.2022.

Sub :Establishment - TANGEDCO – Availing of Leave by the
Officers and employees of TANGEDCO without prior sanction
– Avoidance of - Instructions - Reiterated.

Ref: Memo. No. 55238/A23/A232/2000-1, dated 22.07.2000.

As per Regulation-7 of TANGEDCO Leave Regulations "Leave Cannot be claimed as of right and discretion is reserved to the authority empowered to grant leave, to refuse or revoke leave at any time according to the exigencies of Service". Even causal leave is not recognized as leave due or earned under Regulations-26 (a) of the TANGEDCO Leave Regulations and prior sanction is to be obtained from the competent authority except on an occasion beyond his control.

2. In the memo. cited, clear instructions had been issued to all the officers and employees of TANGEDCO that they should proceed on leave only after getting prior sanction of leave from the competent authority.

3. Of late, it has been brought to the notice that officers and employees of the Board are availing leave without getting prior sanction of leave from the competent authorities inspite of the above instructions.

4. Further, all Directors/Chief Engineers/Chief Financial Controllers/ Superintending Engineers/Chief Internal Audit Officer are also instructed to obtain prior permission of the Chairman cum managing Director/TANGEDCO while proceeding on leave in respect of Earned Leave or Ex-Ordinary leave without pay & allowances and prior intimation shall be given to the Chairman-cum-Managing Director/ TANGEDCO while proceeding on Casual Leave.

5. All the officers/Employees of the TANGEDCO/TANTRANSCO are directed to adhere the above instructions scrupulously in future failure of which will be viewed seriously.

(BY ORDER OF THE CHAIRMAN-CUM-MANAGING DIRECTOR)

A.MANIKKANNAN
SECRETARY

To
All Chief Engineers/Superintending Engineers.
All Branches
All Chief Financial Controllers/TANGEDCO & TANTRANSCO.

All Other Officers in HQ
The Chief Internal Audit Officer/Audit Branch.

Copy to:-

The Executive Assistant to Managing Director/TANTRANSCO.
The Executive Assistant to Director (Distribution)/TANGEDCO.
The Executive Assistant to Director (Projects)/TANGEDCO.
The Executive Assistant to Director (Generation)/TANGEDCO.
The Executive Assistant to Director (Operation)/TANTRANSCO.
The Executive Assistant to Director (Transmission Projects)/TANTRANSCO.
The Executive Assistant to Director (Finance)/TANGEDCO.
The Executive Assistant to Director (Finance)/TANTRANSCO.
The Superintending Engineer/Information Technology-I/Chennai.
The Personal Assistant to Chairman-cum-Managing Director/TANGEDCO.
The Steno-typist to Director General of Police/Vigilance/TANGEDCO.
The Additional Senior Private Secretary to Secretary/TANGEDCO.
Statistical Cell/Administrative Branch/Chennai
The Assistant Personnel Officer/Tamil Development for publication
in TANGEDCO, TANTRANSCO and TNEB Ltd Bulletin (2 copies).
Stock file.

//TRUE COPY//FORWARDED//BY ORDER//


SECTION OFFICER